

ES Concierge & Co
Suite 804, Level 8, 60 York Street, Sydney NSW, Australia

1. Introduction

ES Concierge & Co is committed to acting ethically and with integrity in all of our business dealings. We are dedicated to preventing modern slavery, human trafficking, and other forms of exploitation in both our operations and our supply chains.

This statement outlines the actions we are taking, and intend to take, to identify and mitigate the risks of modern slavery.

2. Our Business

ES Concierge & Co is a boutique concierge and lifestyle management business based in Sydney, Australia. We provide a range of tailored services to individuals and corporate clients, including personal assistance, travel coordination, event planning, and corporate support.

3. Our Supply Chain

While our direct operations are low-risk, we work with a range of third-party suppliers and service providers — including cleaning, transport, hospitality, and event vendors — some of whom may employ casual or seasonal workers. These supply chain relationships create potential areas of risk that we take seriously.

4. Risk Assessment and Due Diligence

Given the nature and scale of our business, we assess the risk of modern slavery within our internal operations to be low. However, we recognise that some suppliers — particularly those operating in industries like cleaning or hospitality — may have higher exposure to modern slavery risks. We are in the process of reviewing our supplier relationships and intend to implement appropriate due diligence practices to better understand and monitor these risks.

5. Policies and Commitments

We are committed to:

- Maintaining a zero-tolerance approach to modern slavery and human trafficking;
- Building long-term relationships with ethical suppliers;
- Ensuring that our staff and partners are aware of modern slavery risks and how to report concerns.
- As we grow, we aim to formalise these commitments through internal policies, supplier codes of conduct, and staff training programs.

6. Training and Awareness

Currently, our team is being educated about the risks of modern slavery in business and supply chains. As part of our commitment, we intend to roll out more formal training for staff and management in the coming year.

7. Future Steps

In the next 12 months, ES Concierge & Co will focus on:

- Reviewing and updating supplier onboarding and contracts to include modern slavery clauses;
- Developing a Supplier Code of Conduct;
- Increasing awareness among employees through training and internal communications.